



## GUNNERS' ASSOCIATION OF SOUTH AFRICA

<b>POLICY NO: 6.5.23</b>	<b>GUIDELINES AND PROCEDURES FOR ADMINISTRATION AND ADDITION OF NAMES TO THE WYNTER PREVOST MEMORIAL WALL.</b>
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Approved by	Position	Signature	Date
K. Ashton	Nat Chairman		06 May 2023
Created by	Date issued:	Review Date:	Version:
RC Andersen	30 April 2023		1.00

## WYNTER PREVOST MEMORIAL WALL POLICY STATEMENT

### 1. INTRODUCTION

1.1. The names of qualifying deceased Gunners may be recorded on plaques on the Memorial Wall in the precinct of the National Memorial in Potchefstroom. This wall has been constructed in Memory of Gunner Wynter Prevost, who was the chairman of the Gunners' Memorial Trust for many years.

### 2. AIM

2.1. The aim of this policy is to describe the rules and procedures for the names of the deceased Gunners to be inscribed on the Memorial Wall.

### 3. SCOPE

3.1 This policy covers:

- 3.1.1. Definitions
- 3.1.2. Abbreviations/Acronyms
- 3.1.3. Policy Declaration
- 3.1.4. Qualifying Gunners
- 3.1.5. Approvals
- 3.1.6. Duties
- 3.1.7. Garden of Remembrance
- 3.1.8. Authority

### 4. DEFINITIONS

4.1. Gunner shall mean a qualifying person per para 7 below.

### 5. ABBREVIATIONS/ACRONYMS

- 5.1. National Memorial - The National Gunners' Memorial in Potchefstroom.
- 5.2. Memorial Wall - The Wynter Prevost Memorial Wall in the precinct of the National Memorial.
- 5.3. Trust - Gunners' Memorial Trust.
- 5.4. RSA - Republic of South Africa.
- 5.5. Arty Fmn - SA Army Artillery Formation.
- 5.6. ADA Fmn - SA Army Air Defence Artillery Formation.

## **6. POLICY DECLARATION**

- 6.1. The inclusion of the names of deceased Gunners on the Memorial Wall shall be in accordance with this policy.
- 6.2. The names of deceased Gunners whose names appear on the National Memorial shall not be duplicated on the Memorial Wall.

## **7. QUALIFYING GUNNERS**

- 7.1. Application: This policy is applicable to Gunners (Artillery and ADA) who served in the UDF, SADF, SANDF, TBVC Forces, SAAF AD Gunners as well as Non-Statutory Forces of the RSA, including more recently:
  - 7.1.1. Regulars.
  - 7.1.2. Military Skills Development System.
  - 7.1.3. Reserves.
- 7.2. Gunners who served in the Artillery of any Force of a country currently or previously in the Commonwealth of Nations shall also qualify.
- 7.3. Honorary and Limber Gunners shall qualify.
- 7.4. Gunners shall not qualify if they:
  - 7.4.1. Received a dishonourable discharge or
  - 7.4.2. Were found guilty of what the Trustees consider to be a serious offence.

## **8. APPROVALS**

- 8.1. The permission of the next of kin of the deceased should, where practical, be obtained before a name is added to the wall.
- 8.2. The Trustees of the Trust shall have the final say as to the inclusion or exclusion of any name.

## **9. DUTIES**

- 9.1. The Trustees are responsible for the following:
  - 9.1.1. Maintaining of the Memorial Wall and adjacent Garden of Remembrance as well as the inscription of names on the plaques.
  - 9.1.2. Ensuring that inscriptions comprise the rank (abbreviated), date of birth, date of death, initials and surname. No post nominal titles will be used.  
Inscriptions shall be on standard size plaques as determined by the Trustees.

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9.1.3. Maintaining of a register of names inscribed on the Memorial Wall.

9.1.4. Charging an appropriate fee for the inscription of a name. Fees shall be paid by families and friends into the Gunners' Association National bank account and credited to the Trust.

9.2. The Arty Fmn and ADA Fmn are encouraged to inform their members of the Memorial Wall.

9.3. The Branches of the Gunners' Association are to inform their members of the Memorial Wall and if possible support families who cannot afford the cost of inscription.

## **10. GARDEN OF REMEMBRANCE**

10.1. The ashes of deceased Gunners whose names are on the plaques may be scattered in the Garden of Remembrance with the permission of the Trust.

## **11. AUTHORITY**

11.1. This policy was prepared by the Gunners' Memorial Trust and approved by the Board of Trustees of the Gunners' Association. It may only be modified with their approval.

Issued by:

Chairman Gunners' Memorial Trust

06 May 2023

Chairman Gunners' Association

Board of Trustees

06 May 2023